



Berne-Knox-Westerlo Central School District
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Position: Director of Special Education **Salary:** Regionally Competitive

Description: The Director of Special Education is a key leadership position in a district making significant strides to ensure the best outcomes for students. This role is an outstanding opportunity for the person who is ready for the next level of leadership in a team-oriented environment.

The special education program at BKW is a well-designed and high functioning program with outstanding faculty and support staff in place. The successful candidate will be someone who has the ability to focus on people, support their needs, and embrace complexity and change with care and compassion. The leader will be both flexible and determined in pursuing the District vision and living out its core values.

The Director will be responsible for oversight and compliance of all legal and regulatory aspects of special education in the district, and will supervise faculty and support staff in their work with students.

Qualifications: Hold a valid New York State Special Education, School Counselor, or School Psychologist Certification and School District Administrator or School District Leadership certification

Minimum of five years of teaching, counseling or psychologist experience at the school building level

Minimum of three years of administrative experience as an Assistant Director, Director, or building administrator

Must have command of all law and regulations governing special education in NYS

Must have a strong understanding of whole child education, Multi-Tiered Student Support system (MTSS), inclusive co-teaching models, and Trauma-Skilled School practices

Knowledge and best practices for facilitating meetings of the Committee on Special Education

Possess a staunch advocacy for students

Must be willing to listen to stakeholders and team with them to solve challenges and design new opportunities

Interested candidates for this position should submit a resume and cover letter outlining their relevant skills and experience, as well as their reason for interest in the position. Materials should be emailed by January 12, 2024 to:

Dr. Timothy Mundell, Superintendent of Schools
timothy.mundell@bkwschools.org

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor and or appointing authority.

The Berne-Knox-Westerlo Central School District Board of Education does not discriminate on the basis of race, color, national origin, sex, including sexual orientation and transgender identity, disability, age, religion, military status, ancestry, genetic information, or any other legally protected category, in its programs and activities, including employment opportunities.

District Mission Statement:

The B-K-W CSD will provide an environment that fosters the creative, emotional, intellectual, and physical well-being of each student in order to enable a mastery of the curriculum and a life-long learning capability to meet the challenges of the future.