



## **Berne-Knox-Westerlo Central School District**

1738 HELDERBERG TRAIL · BERNE, NEW YORK 12023

Dr. Timothy Mundell, Superintendent (518) 872-1293

<http://www.bkwschools.org>

Business Office · (518) 872-0909 · Fax: (518) 872-0341

Secondary School Office · (518) 872-1482 · Fax: (518) 872-2083

Elementary Office · (518) 872-2030 · Fax: (518) 872-2031

Special Education Office · (518) 872-0945 · Fax: (518) 872-5128

### **POSITION OPENING**

## **HELP DESK TECHNICIAN/TRAINEE**

Full Time Probationary 12 Month Position

This is an Albany County Civil Service Competitive Position

Start Date – July 11, 2018

### **MINIMUM QUALIFICATIONS**

#### **TRAINEE LEVEL; EITHER:**

- A. Graduation from a New York State or regionally accredited college or university with a Bachelor's Degree in management information systems, computer science, information resources management, information technology, or a closely related field; OR,
- B. Graduation from a New York State or regionally accredited college or university with an Associate's Degree in management information systems, computer science, information resources management, information technology, or a closely related field and six (6) months full-time paid experience as a computer technician; OR
- C. Graduation from high school or possession of a high school equivalency diploma and one (1) year full-time paid experience as a computer technician.

#### **JOURNEY LEVEL:**

Graduation from high school or possession of a high school equivalency diploma and either:

- A. Possession of A+ certification and six (6) months full-time paid experience as a computer technician; OR,
- B. Two (2) years full-time paid experience as a computer technician.

**Send Letter of Interest, References and Application to:**

**Lisa Ruud, Technology Integration Specialist**

**Berne-Knox-Westerlo Central School**

**1738 Helderberg Trail**

**Berne, NY 12023**

**518-872-0909**

**[lruud@bkwschools.org](mailto:lruud@bkwschools.org)**

Applications accepted until July 27, 2018

Applicants are considered for all positions without regard to race, color, religion, gender, national origin, age, marital, veteran status or disability.

Internal Posting July 13, 2018

#### **District Mission Statement:**

The B-K-W CSD will provide an environment that fosters the creative, emotional, intellectual, and physical well-being of each student in order to enable a mastery of the curriculum and a life-long learning capability to meet the challenges of the future.