

BERNE-KNOX-WESTERLO CENTRAL SCHOOL DISTRICT  
RELATED SERVICES RFP EVALUATION FORM

Proposer: \_\_\_\_\_

Reviewer: \_\_\_\_\_

Date: \_\_\_\_\_

Rate each criterion on a scale of zero (0) to twenty (20). For this scale, twenty (20) is the highest. Each criterion will then be ranked qualitatively. The total qualitative points will be important in the selection process; however, the final determination of the Award will be made by the Board of Education.

**Criterion**

Fee Structure.

Points: \_\_\_\_\_ x 30% = \_\_\_\_\_

Comments:

Ability of the firm to provide all services that the District may require as identified in this RFP.

Points: \_\_\_\_\_ x 30% = \_\_\_\_\_

Comments:

Past performance of the firm and current business presence of the firm.

Points: \_\_\_\_\_ x 20% = \_\_\_\_\_

Comments:

Level of training and experience of the firm's personnel.

Points: \_\_\_\_\_ x 20% = \_\_\_\_\_

Comments:

Total Points Awarded: \_\_\_\_\_

General Comments:

Berne-Knox-Westerlo Central School District  
Related Services RFP Evaluation Summary

| Criterion                                  | Superintendent | Administrator | School Business Manager | Totals |
|--|----------------|---------------|-------------------------|--------|
| Cost: 30%                                  |                |               |                         |        |
| Ability to Perform: 30%                    |                |               |                         |        |
| Past Record/Presence:<br>20%               |                |               |                         |        |
| Training & Experience<br>of Personnel: 20% |                |               |                         |        |
|  |                |               | Total                   |        |