

Berne Knox Westerlo C.S.D Meal Charge Policy

Beginning with the school year 2017-2018, School Food Authorities in New York State are required to have a written and clearly communicated policy to address student meal charge.

What can be charged?

- >A breakfast meal
- >A lunch meal
- > Milk

What cannot be charged?

- > Any Ala Carte food or snack items.
- > Any Adult meals.

Ala Carte (extra) food or snack purchases are restricted if charges are owed

- >Students with money to purchase ala carte items may be asked to apply the money to their charges

What is the charge limit?

- > \$10.00 (* See End of School Procedure for MS/HS)

How will you know your Childs balance?

- > Keep track of your students' accounts online with the free My School Bucks system
- >Charge notices will be sent home with student or mailed once each week.
- >Call the Food Service Office @ 518-872-5131

Repayment

- >Meal Charges are due upon discovery or notification of an overdue balance
- >If you have repayment concerns call Deborah Rosko, Food Service Director at 872-5131

Loss of Charge Privileges

- >Unpaid meal charges will be addressed directly with the Childs parent/guardian by phone or letter to the number or address of record.
- > If no communication or payment is received within 30 days, a notification that charge privileges have been suspended will be sent to the Childs parent/guardian who will need to provide means or a meal from home.
- >If the child continues to have no means or meal provided by the household, the District may contact Social Services

End of School Year procedure

- >All outstanding charges must be paid by the last day of school
- >All positive account balances will be carried forward to the next school year
- >Students graduating will have their funds transferred to a student sibling or may request a refund
- *>At the Middle School/High School level, on May 1st charges will be restricted to one days meal/s to be paid back the next school day.