

APPLICATION FOR PROFESSIONAL EMPLOYMENT

____ **Teacher**
____ **Counselor**
____ **Other**

BERNE-KNOX-WESTERLO CENTRAL SCHOOL DISTRICT

1738 Helderberg Trail, Berne, New York 12023

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of non-job-related medical condition or handicap.

(Please Print or Type)

Date of Application _____

Position Applied For _____

Are you available to substitute? _____

NYS Certification Areas/Dates Issued: _____

Referral Source _____ Advertisement _____ Friend _____ Walk-in _____ Other _____

NAME

Last

First

Middle Initial

ADDRESS

Number

Street

City

State

Zip

TELEPHONE () _____

SOCIAL SECURITY NUMBER _____

EDUCATIONAL PREPARATION

	High	College/University	Graduate/ Professional
School Name			
Major			
Diploma/Degree			
Describe Specialized Training, Skills, and Extra-Curricular Activities			

PREVIOUS PROFESSIONAL EXPERIENCE

Start with your present or last position.

School/Agency	Dates Employed		Subjects/Grade Level Taught or Other Professional Duties
Telephone	From	To	
Address			
Job Title			
Supervisor			
Reason for Leaving			
*****	*****	*****	
Employer	Dates Employed		Subjects Grade Level Taught or Other Professional Duties
Telephone	From	To	
Address			
Job Title			
Supervisor			
Reason for Leaving			
*****	*****	*****	
Employer	Dates Employed		Subjects Grade Level Taught or Other Professional Duties
Telephone	From	To	
Address			
Job Title			
Supervisor			
Reason for Leaving			
*****	*****	*****	

If you need additional space, please continue on back of this sheet of paper.

Special Skills and Qualifications

Summarize special skills and qualifications acquired from your previous professional experience.

Please answer the following questions:

Are you employed now? Yes No

Where?

May we contact your present employer? Yes No

Are you a citizen of the United States? Yes No

If no; are you prevented lawfully from becoming employed in this country because of visa or immigration status
 Yes No

Upon employment/time of appointment you will be required to produce identification in accordance with the Immigration Reform and Control Act of 1985.

Have you ever been convicted of a felony? Yes No
(Conviction will not necessarily disqualify applicant from employment)

If yes, please explain

Are you a veteran of U.S. military service? Yes No

Were you ever appointed to tenure in a public school district in New York State?
 Yes No

If yes, please complete: Tenure Area _____ Date Tenure
Granted _____

Name and address of school district where tenure was granted:

Following the conferral of tenure, were you ever dismissed from any school district pursuant to New York Education Law section 3012 and 3020-a? Yes No

Give name, address and telephone number of three references who are not related to you.

WHEN INDICATED, I HEREBY AUTHORIZED THE BERNE-KNOX-WESTERLO CENTRAL SCHOOL DISTRICT TO MAKE ANY INVESTIGATION OF MY PAST EMPLOYMENT AND I FURTHER WAIVE THE RIGHT OF ACCESS TO ANY INFORMATION SUBMITTED BY THESE REFERENCES. I FURTHER RELEASE THAT PREVIOUS EMPLOYER FROM ANY AND ALL LIABILITY IN CONNECTION WITH THE RESPONSE(S) OF QUESTIONS FROM BERNE-KNOX-WESTERLO CENTRAL AS TO MY PREVIOUS EMPLOYMENT.

OVER

Please state below the reason you are seeking a professional position in the Berne-Knox-Westerlo Central School System.

WRITING SAMPLE

In the space below, please write a brief paragraph relating to one of the following: **Philosophy of Education, Professional Aspiration, Aims in Teaching, Reason You are Seeking a Change, Reason You are Entering Teaching or Most Interesting Teaching Experience.**

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment. I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules, regulations, and policies of the Berne-Knox-Westerlo Central School District.

Signature of Applicant

Date

