

Berne-Knox-Westerlo CSD 1738 Helderberg Trail Berne, NY 12023 (518) 872-1293 (518) 872-0938

REGISTRATION REQUIREMENTS

Residency

To enroll your child, you must be a resident of the Berne-Knox-Westerlo Central School District. **Two** proofs of residency are required when you come to register.

Birth Certificate

Birth certificates for all students born in the United States are required.

Are both natural parents living at the same address as the student?

An affidavit indicating with whom the child lawfully resides or indicating that the adult is the person who has permanent and total custody and explains how that custody was obtained (such as guardianship or otherwise) must be submitted if there has been a change in parental relations.

Foster Parent(s)

We need form DSS-2999 from Social Services for the Business Office.

Registration Directions

Pre-K Registration

Please contact Diane Dibble @ diane.dibble@bkwschools.org or 518-872-2030

Kindergarten Registration

Kindergarten Registration opens annually on March 15. Applications for the upcoming school year will be accepted on or after this date. Packets with information regarding your child's kindergarten screening will be mailed home towards the end of April. Please bring the additional documents listed in Step 2 below to this appointment. Registration will be complete when all of the required documents have been received.

Please contact Diane Dibble @ diane.dibble@bkwschools.org or 518-872-2030 with any questions regarding kindergarten registration.

Step 1: Contact Anne Farnam to set up an appointment to register students grades 1 through 12 @ anne.farnam@bkwschools.org or 518-872-1293

Step 2: Gather the following proofs and additional registration forms:

- Two Proofs of Residence (One from List A and One from List B)
 - LIST A- mortgage statement, closing statement, deed, tax bill, notarized rent receipt, notarized lease
 - LIST B- pay stub, income tax form, utility or other bills, voter registration documents, official driver's license, learner's permit, non-driver identification, state or other government issued identification
- Copy of child's birth certificate
- Updated immunization record
- Custody orders, if applicable (must be signed by a judge)
- Student Residency Questionnaire (located in this registration packet)
- Release of Records (located in this registration packet)
- Health Forms (located in this registration packet)

BKW STUDENT ENROLLMENT FORM

STUDENT NAME:				
STUDENT ID NUMBE	R (OFFICE USE ONLY	Y):		
GRADE LEVEL:		IDTU.		
Residential Address:				
Ho	ouse # Street			Apt. #
City	· · · · · · · · · · · · · · · · · · ·	State	Zip	
Mailing Address (if diffe	erent from above):	se # Street		At - 1f
	1104			Apt. #
City HOUSEHOLD PHONE	MIMRER (For emerge	State	Zip	
Is English the only langu				
family speak?	š			
	cial and Ethnic Identification	•	•	
Is the student Hispanic, Rican, Central or South American, o				
other Pacific IslandsBlack: A person havingWhite: A person havin	or Other Pacific Islander g origins in any of the black racial g g origins in any of the original peop	A person having origins groups of Africa. oles of Europe, North Africa.	in any of the original peoples	
Child's City of Birth:				
Was your child born out				
What country was your chi				
Date child first entered U.S				schools:
Did your child previously				
PLEASE LIST ALL CH				
Last Name	First Name	Middle Name	e Sex Dat	te of Birth Grade

PRIMARY HOUSEHOLD PARENT/GUARDIAN INFORMATION (Only list those adults currently living in the household)

Mother/Female Guardian/Other Adult Female	Last Name	First Name	NO LUI NY
Relationship to child:			Middle Name
Work Number:			
Occupation:			
Father/Male Guardian/Other Adult Male:			
· —	Last Name	First Name	Middle Name
Relationship to child:			
Work Number:	Email Address:		
Occupation:	Active Duty Military	r: Yes No	
	LD PARENT INFORM iding in the primary he	= = .	
Last Name	First Name	Middle Name	4,
Home Address:			
Home Address: House # Street	Apt.#	City	State
Relationship to child:	Cell Phone Number:		
Work Number:	Other Number:		
Email Address:	Occi	upation:	
ANY LEGAL CUSTODIAL RESTRICTION	S? Yes No	If yes, please attach	documents.
IMPORTANT NOTE REGARDING RELEASE OF STUDE a student has authority to obtain the child's release from school. has been provided with a certified copy of a legally binding instrindicates the non-custodial parent does not have the right to obtain	However, a student shall not be rument, such as a court order or	e released to a non-custodial	parent if the district
Is BKW CSD currently transporting your child t If yes, please cancel my application for non-pub	o private school? Yes_lic transportation as of_	No	·
Parent Signature:		Date:	
SPECIAL	EDUCATION NEEDS		
BOCES504 1:1 AideClass	vice he/she is receiving upational Therapy	. Physical Tl Resource F Declassifie	Room
Please list other special education needs:			
Has your child ever received special education so	ervices IN THE PAST?	Yes No	-

EMERGENCY CONTACT INFORMATION

List two people with whom you have made arrangements to take responsibility for your child in the event you cannot be reached.

Emergency Contact #1:						
Gender: Relationship to S	Student: Cell Phone I					
Work Phone Number:	Home Phone Num					
Home Address: House # Street	et Apt.#	City State				
Emergency Contact #2:						
	Student: Cell Phone 1					
Work Phone Number:	Home Phone Num	nber:				
	et Apt. #					
House # Street	et Apt. #	City State				
in being billed to cover the cost of Central School District. Parent Signature: The student information we entermany purposes. Please be aware student's family, and is included permission to discuss academic, adult in household" may be contained be included on the registration for schools maintain separate Emerging	and maintain in BKW's electronic Studenthat when an adult who is not a parent of in the student's permanent record, it is a disciplinary and other student matters with acted in emergencies. Therefore non-parent unless you agree with the above and ency Contact information and you may in	te: dent Information System is used for or legal guardian resides with a ssumed we have the parent's the that adult. In addition, "other rent/legal guardian adults should not sign the statement below. Our ndicate any adult of your choosing				
to be contacted should an emerge are providing changes, please infi information on file.	ency occur and you cannot be reached. Vorm your child's school in order to ensuring that the non-parent/legal guardian ma	When/if any of the information you re we have the most up-to-date				
]	Date:				
Relationship to Student:						



Berne-Knox-Westerlo Central School District

1738 HELDERBERG TRAIL · BERNE, NEW YORK 12023

Bonnie Kane, Superintendent (518) 872-1293 http://www.bkwschools.org

District Office : (518) 872-0909 : Fax: (518) 872-0341 Secondary School Office : (518) 872-1482 : Fax: (518) 872-2083 Elementary Office (518) 872-2030 Fax: (518) 872-2031 Special Education Office (518) 872-0945 Fax: (518) 872-5277

BOARD OF EDUCATION

MATTHEW TEDESCHI President

> LISA JOSLIN Vice President

REBECCA MILLER KIMBERLY LOVELL NATHAN ELBLE

RELEASE OF STUDENT RECORDS

Date	
Name of School Student Last Attended	Telephone/Fax
Please send all health information, academic (Individual Education Plan), and psychological have enrolled in Berne-Knox-Westerlo Cent	records, attendance records, discipline records, IEP ical reports if applicable, for the following student(s) who tral School District.
Grades K – 6 email or fax records to Mrs. Di Grades 7 – 12 email or fax records to Mrs. Ca	bble <u>diane.dibble@bkwschools.org</u> or (518) 872-2031 arl <u>melissa.carl@bkwschools.org</u> or (518) 872-5277
Student	<u>Grade</u>
I hereby give my permission to release my ch	uild's records to Berne-Knox-Westerlo CSD.
Signature of Parent/Guardian	Date

Berne-Knox-Westerlo Central School District

Student Residency Questionnaire

Name of School:				_Grade: _	
					Female
Birth Date:	Age:Student l	ID #(office	use only):		
This questionnaire is in	ntended to address the McKinney- nation help determine the services	Vento Act	42 U.S.C. 11	435. The:	answers
1. Is your current ac	ddress a temporary living arrangemen	nt? Yes	No		
Is this temporary No	living arrangement due to loss of ho	ousing or ec	onomic hards	ship? Yes_	PER PARA PARA
If you answered YES to answered NO, you may	o the above questions, please comp stop here.	lete the re	mainder of tl	his form.	If you
Where is the student pre-	sently living? (check one)				
In a motel					
In a shelte	r				
With more	e than one family in a house or aparti	ment			
Moving fr	om place to place				
In a place r campsite	not designed for ordinary sleeping ac	ccommodat	ions such as a	ı car, park,	10
Name of Parent(s)/Legal	Guardian(s):				
	required: YesNo				
**If "Yes," What date w (We will make every effort	rould you like transportation to start? to accommodate your request.)	•			
Presenting a false record or falsif documents subjects the person to	fying records is an offense under Section 37.10, I liability for tuition or other costs. TEC Sec. 25.	Penal code, and .002(3)(d).	l enrollment of the	e child under f	alse
Signature of Parent/Lega	al Guardian:		D	ate:	
	cial:				
I certify the above nam the McKinney-Vento A	e student qualifies for the Child Nact.	utrition Pr	ogram unde	r the prov	isions of
Date:	McKinney-Vento Liaison Signatur	re:			

HEALTH FORM Berne-Knox-Westerlo Central School District (to be completed by parent)

l'oday's Date:				
		Sex:		
	Grade:			
Parent/Guardian (resides	with):			
		Home Phone:		
Mother's Name:		Home Phone:		
Father's Place of Business	s:	Phone:		
Mother's Place of Busines	ss:	Phone:		
Family Physician:	······································	Phone:		
Has your child ever had	l any of the following? If	so, indicate the date.		
Chicken Pox	Pneumonia	Diabetes		
Diptheria	Poliomyelitis	Seizures		
German Measles	Rheumatic Fever	Heart Disease		
Mumps	Scarlet Fever	Ruberculosis		
Measles	Whooping Cough	Contact with TB		
CHECK IF HISTORY AT	ND DESCRIBE			
Please list dates, type an	d medications.			
Asthma	Frequen	Frequent colds & sore throat		
Bee Sting Allergy	Ear Con	Ear Condition		
Allergies	Frequen	Frequent Headaches		
Operations	Serious	Injuries		
Under treatment at this tin	ne for any other condition?			

IMMUNIZATIONS

(Please attach physician's record or physician my complete this form)

IPV				7	
DTaP					Tdap
HIB					1
Нер В			-	_i	
Prevnar	 				
MMR				ــا	
Varivax		1			
Hep A		_			
Menactra	 	J			
Gardasil					

REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM TO BE COMPLETED IN ENTIRETY BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE)

		Com		Pre-School Special e		PSE).	
	Washington Alexander of the Control	·	Sī	UDENT INFORMAT	ION	1	
Name:				Sex: M F	DOB:		
School:						Grade:	Exam Date:
	·			HEALTH HISTORY			
Allergies 🗔 No	☐ Medic	ation/Treat	ment Ord	er Attached	☐ Anaph	ıylaxis Care Plar	1 Attached
	pe □ Food	□ Insects	. □ La	itex 🗆 Medica	tion 🗆	Environmental	
Asthma No	☐ Medio	ation/Treat	ment Ord	er Attached	☐ Asthm	a Care Plan Atta	ached
─ Yes, indicate typ	oe 🗆 Interr	mittent [] Persiste	ent 🗆 Other:			
Seizures No	Medic	ation/Treatr	nent Orde	r Attached	☐ Seizur	e Care Plan Atta	rhed
Yes, indicate typ						st seizure:	
Diabetes ☐ No						**************************************	
·		•		er Attached			nt. Plan Attached
Risk Factors for Dia	hotos or Pr	l Type 2	2 ⊔ Ht	A1c results:	D	ate Drawn:	<u> </u>
	for T2DM if	BMI% > 85%		or more risk factors:	Family Hx T2	2DM, Ethnicity, Sx	c Insulin Resistance,
·····				egory): 🗆 <5 th 🗓 5	th-49th □ 50th	h-84 th 🗓 85 th -94'	^h ☐ 95 th -98 th ☐ 99 th and>
Hyperlipidemia:	No Ye	S	Hypertens	ion: No Yes			
				EXAMINATION/AS			-1
Uniobs.	147-1-			EXAMINATION/AS		<u></u>	D
Height:	Weig		BP:		Pulse:		Respirations:
TESTS	Positive	Negative	Date			nent Medical Co	
PPD/ PRN Sickle Cell Screen/PR	NI -			One Functioning:	-	=	
Lead Level Require	· · · · · · · · · · · · · · · · · · ·	o- K & K	Date	☐ Concussion — Las☐ Mental Health:	t Occurrence	:	
☐ Test Done ☐ Le			Date	☐ Other:			· · · · · · · · · · · · · · · · · · ·
System Review			al				
				And Note Below Ur	nder Abnorm	nalities	
	Lymph no		☐ Abdo		☐ Extremit	+	⊒ Speech
j	☐ Cardiovas		☐ Back/		☐ Skin		☐ Social Emotional
□ Neck	☐ Lungs		☐ Genit	ourinary	☐ Neurolo	gical] Musculoskeletal
☐ Assessment/Abn	ormalities No	ted/Recomn	nendations	*	Diagnose	s/Problems (list)	ICD-10 Code
					ary of the control of		
						 -	
ET Autoria		ga					
Additional Inform	nation Affac	cned			1		

Name:				DOB:
		SCREENING	es	<u> </u>
Vision	Right	Left	Referral	Notes
Distance Acuity	20/	20/	Yes No	
Distance Acuity With Lenses	20/	20/		
Vision – Near Vision	20/	20/		
Vision - Color Pass Fail	<u></u>	7. P. 1. P.		
Hearing	Right dB	Left dB	Referral	
Pure Tone Screening	;		☐ Yes ☐ No	
Scoliosis Required for boys grade 9	Negative	Positive	Referral	
And girls grades 5 & 7	445		Yes No	
Deviation Degree:		Trunk Rotatio	n Angle:	
Recommendations:				1
RECOMMENDATIONS FO	OR PARTICIPATI	ION IN PHYSICAL	EDUCATION/SPO	RTS/PLAYGROUND/WORK
Full Activity without restriction				
Restrictions/Adaptations				ow) for Restrictions or modifications
No Contact Sports				eading, field hockey, football, ice
			ball, volleyball, and	<u>-</u> ,
No Non-Contact Sports				intry, fencing, golf, gymnastics, rifle,
Calle on Donation	Skiing, swi	mming and diving	g, tennis, and track	& field
Other Restrictions:		7 ONU V		
☐ Developmental Stage for Ath Grades 7 & 8 to play at high			المصام والمامان	larrat amanda
Student is at Tanner Stage:			olay middle school	ievei sports
☐ Accommodations: Use addit				
☐ Brace*/Orthotic		Colostomy Applia	nce*	☐ Hearing Aids
☐ Insulin Pump/Insulin Sen		Medical/Prosthet		☐ Pacemaker/Defibrillator*
☐ Protective Equipment		Sport Safety Gogg		☐ Other:
*Check with athletic governing bod				evice at athletic competitions.
Explain:				
		MEDICATION	VS	
☐ Order Form for Medication(s)	Needed at Scho	ol attached		
List medications taken at home	}:			
		IMMUNIZATIO	ONS	
☐ Record Attached	□ Re	ported in NYSIIS	Rec	eived Today: Tyes Tyes
	ŀ	HEALTH CARE PRO	OVIDER	
Medical Provider Signature:				Date:
Provider Name: (please print)				Stamp:
Provider Address:				
Phone:				
ax:		<u></u>		
Please Retu	rn This Form To	Your Child's Sch	ool When Entirely	Completed.